
MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, October 1, 2025, 8:30 A.M.

CAS, 1st Floor Multipurpose Rooms 103 & 105
601 N. Ross Street, Santa Ana, California 92701

MEMBERS PRESENT

Michael Recupero - Chair – Recupero & Associates, Inc. (1st District)
Rick Foster – Universe Properties, LLC (2nd District)
Richard Vuong – Rancho Mission Viejo (4th District)

MEMBERS ABSENT

John O’Neill – International Brotherhood of Electrical Workers Orange County (1st District)
Nathan Searles – Womble Bond Dickinson (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Jeff Okamoto – Huitt-Zollars, Inc. (5th District)
Rick Fitch – Hunsaker & Associates (3rd District)
Evan Carey – Vice-Chair - OCFA (5th District)

STAFF PRESENT

Justin Kirk – Deputy Director, Development Services
Scarlet Duggan – Land Use Manager, Development Services
Judy Kim – Permitting Division Managers, Development Services
Hadi Tabatabaee – Building Official, Development Services
Marissa Leahy - Secretary

GUESTS

None

1. Introductions / Roll call
2. Approval of Meeting Minutes
 - The meeting minutes for August 6, 2025 were moved for approval by Mike Recupero and seconded by Rick Foster and unanimously approved.
3. LMS
 - Dashboard Info
 - An email with updates will be sent after the meeting by Judy Kim.
4. OCFA/County Map Review Coordination Process Update – Scarlet Duggan
 - Back on track with OCFA meetings.

- Standardizing map review. Working toward creating one standard process
 - Want to move toward a completely digital process. No more copies.
5. Proposed 2025 Building Codes Adoption – Hadi Tabatabaee
- No new local amendments.
 - Straight building code adoptions.
 - The County did not adopt the recommended appendices.
 - Master approved plans are approved for 10 years.
6. Business Items
- None.
7. OC Development Services and Service Delivery Status – Justin Kirk
- In active recruitment for several positions.
 - Continually working to add staff to reduce consultant usage.
 - Committee requested that some county staff come in to explain their org charts
8. Other Business
- December meeting will be at Mimi’s in Tustin.
9. Items of Interest to the Public: Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the DPRC; no action may be taken on off-agenda items unless authorized by law.
- None.
10. Adjournment
- The October 1, 2025 Development Review Processing Committee adjourned at 9:07 am.

Development Processing Review Committee
Attendance Matrix
2025

Name / District	Jan 1	Feb 5	Mar 5	Apr 2	May 7	Jun 4	Jul 2	Aug 6	Sep 3	Oct 1	Nov 5	Dec 3
Mike Recupero District 1	N/A	X	N/A	X	N/A	X	N/A	X	N/A	X		
John O’Neill District 1	N/A	X	N/A	X	N/A	-	N/A	-	N/A	-		
Rick Foster District 2	N/A	-	N/A	X	N/A	X	N/A	X	N/A	X		
Nathan Searles District 2	N/A	X	N/A	X	N/A	X	N/A	X	N/A	-		
Rick Fitch District 3	N/A	-	N/A	X	N/A	-	N/A	-	N/A	-		
Joe Lambert District 3	N/A	X	N/A	X	N/A	X	N/A	X	N/A	-		
Richard Vuong District 4	N/A	X	N/A	X	N/A	X	N/A	X	N/A	X		
Vacant District 4	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	-		
Jeff Okamoto District 5	N/A	X	N/A	X	N/A	X	N/A	X	N/A	-		
Evan Carey District 5	N/A	X	N/A	X	N/A	X	N/A	X	N/A	-		

Table Legend:

“X” =	In attendance
“-” =	Not in attendance